

Privacy Statement - Assist Verzuim

Version 2.0 – 17 February 2026

Who we are

Assist Verzuim is a certified occupational health service provider and delivers services in the field of sickness absence management, prevention, reintegration and occupational health & safety consulting. In providing these services, we process personal data. We do so in accordance with the General Data Protection Regulation (GDPR), the Dutch Working Conditions Act, the Gatekeeper Improvement Act and other applicable laws and regulations.

This privacy statement transparently describes which personal data we process, for what purpose, on what legal basis and which rights data subjects have.

1. We may process the following personal data about you:

- Contact details, such as name, address, place of residence, telephone number and email address;
- Age, gender, and marital status;
- Employment details such as employer, job position and type of contract;
- Citizen Service Number (BSN) where legally required;
- Absenteeism information;
- Medical data (exclusively by or under the responsibility of the company doctor).

1.1 When we process health data or criminal data, this only happens:

- where legally permitted;
- under the responsibility of the company doctor;
- or with the explicit consent of the person concerned if required.

Medical data is strictly separated from the personnel and absenteeism file and is only accessible to authorized medical professionals in accordance with medical confidentiality.

2. We process your personal data for the following purposes:

As a data controller

- Absenteeism guidance, prevention, reintegration and working conditions advice for organizations that have a direct or indirect agreement with Assist Verzuim;
- Sickness absence guidance, prevention, reintegration and working conditions advice
- Assistance in the event of absenteeism for employees of companies and institutions that have entered into an agreement with Assist Verzuim directly or indirectly;
- The reintegration of employees or benefit recipients in connection with illness or incapacity for work;
- The execution of an employment law agreement with the employees of Assist Verzuim;
- The performance of the statutory tasks that apply to Assist Absenteeism (such as the Tax Act, Working Conditions Act, Improved Gatekeeper Act, etc.).

As a processor

- Case management on behalf of the employer (extended arm construction);
- Execution of business agreements not related to statutory occupational health tasks.

3. Legal Grounds for Data Processing

3.1 We process certain personal data in order to execute the agreement with you, or to be able to comply with a legal obligation.

Personal data is processed only where a lawful basis applies:

- Consent of the data subject;
- Performance of a contract;
- Compliance with a legal obligation (Working Conditions Regulations, process regulations first and second year of sickness, GDPR);
- Protection of vital interests;
- Legitimate interest of Assist Verzuim or a third party, after balancing interests (including proper performance of agreements and relationship management).

4. Storage and retention period of personal data

4.1 Personal data will not be stored longer than necessary for the purpose of the processing and at least for the duration of the agreement or service.

4.2 If our relationship or agreement ends, we will retain the data for the statutory retention periods that apply to us.

5. Request personal data

5.1 Data subjects can submit a request for inspection, correction, transfer, objection or deletion via:

Data Protection Officer

Postbus 130, 5670 AC Nuenen

fg@assistverzuim.nl

5.2 If a request cannot be (fully) carried out due to legal obligations or compelling interests, the person concerned will be informed of this with reasons.

6. Security of your data

6.1 Given the nature of our services, privacy is essential. We have implemented appropriate technical and organizational measures to ensure only authorized personnel can access personal data.

7. Provision of data to third parties

7.1 We do not provide your personal data to others just like that. We may do so if you have given us permission to do so, if we are obliged to do so by law or a court order, or if the provision is for our purposes.

7.2 We may pass on your personal data to the following persons or parties:

- Professionals involved in work capacity assessment;
- UWV;
- Absenteeism insurers;
- Legal advisors;
- IT providers and processors acting under our authority
- Other occupational health services.

7.3 External parties who process the personal data under our responsibility do so only for purposes and under conditions that we have agreed with them.

8. Changes

We may update this Privacy Statement in the future. On our website you will always find the most up-to-date statement.

9. Do you have any questions or complaints?

9.1 Do you have any questions about our Privacy Statement or do you have a complaint about the processing of your personal data? You can contact our Data Protection Officer (DPO) via fg@assistverzuim.nl

9.2 You can also submit a complaint to the Dutch Data Protection Authority.

10. Cookies

Our website uses cookies and similar technologies.

10.1 Cookies are small text files that are stored on your computer, tablet or mobile phone when you visit the website. We only use functional and analytical cookies with minimal privacy impact.

10.2 These cookies re used to improve website functionality and analyze usage. Because these cookies have little impact on privacy, prior consent is not required under Dutch telecommunications regulations and guidelines from the Dutch Data Protection Authority. Information is used internally and not shared with third parties.

10.3 Assist Verzuim does not use tracking cookies, marketing cookies or similar techniques with which visitors can be followed across different websites.

10.4 Cookies can be deleted or blocked via browser settings. Disabling cookies may affect website functionality.

11. Website visits

11.1 When visiting our website we process only technical and functional data necessary for operation, security and improvement of the website.

The data is not used to personally identify visitors and is not combined with other data sources.